

TENANCY APPLICATION FORM**SUBJECT TO CONTRACT**

Date Of Application: ____/____/____ Rent pcm: _____ Deposit: _____

Address Of Property: _____ Post Code: _____

Applicant/s _____ Date of Birth: _____

Present Address _____ Post Code: _____

Tel Home: _____ Mobile: _____ Email: _____

Bank / Branch Address _____

Proposed Means To Pay Rent: Bank Transfer/Standing Order/Housing Benefit *(Delete As Appropriate)**** Please Note We Can **Not** Accept Cash Or Card Payments ***

DHSS: Yes/No

Occupation: _____ Employer: _____ Salary: _____

Employer Address: _____ Length Of Service: _____

DETAILS OF THOSE LIVING IN THE PROPERTY (Please advise if you will have any pets whilst in tenancy)

NAME	RELATIONSHIP TO TENANT	AGE	SMOKER

Continue On Reverse To Provide Further Details If Necessary

Have You Rented In The Past? Yes / No (If Yes, Provide Details Below)

Landlord/Agent: _____ Tel: _____ Period Of Tenancy: _____

Proposed Length of Tenancy from: _____ to _____

ALL LETTINGS REQUIRE A GUARANTOR. THE FOLLOWING SIGNATURE AND DETAILS ARE AUTHORISATION FOR THE AGENT TO REQUEST A CREDIT REFERENCE

GUARANTOR MUST BE A HOMEOWNER IN NORTHERN IRELAND****PROOF OF HOMEOWNERSHIP IS MANDATORY IN THE FORM OF A MORTGAGE STATEMENT******GUARANTOR AGREES TO COMPLETE A GUARANTEE FORM AND SIGN THE TENANCY AGREEMENT**

Guarantor Name: Mr/Miss/Mrs/Ms/Dr/Rev/Prof. _____

Address _____ Post Code _____

Relationship to Tenant _____ Occupation _____ Employer _____

Tel Home _____ Work _____ Mobile _____

Signed By Tenant _____ Guarantor _____

A formal reference on letterhead must accompany this application. References can be supplied by previous/current landlord or letting agent, employer, bank manager, accountant or similar. Successful tenant and guarantor must provide copies of photographic ID. A copy of the tenancy agreement can be viewed prior to handover upon request. Energy Performance Certificates are also available upon request.

APPLICATION CHECKLIST OVERLEAF

TENANT APPLICATION CHECKLIST

Completed Application form

Three months payslips from each applicant

A bank statement per applicant from within last three months (or joint account bank statement)

Reference from current landlord/agent (per applicant or joint reference, if applicable)

Employer reference from each applicant

Photographic ID from each applicant (original must be supplied)

If applicable, BRP card or visa for residency